

## Petty Cash Account

Date:	01/06/2020		Ref. No.	06/2020
Account Holder	The Secretary		Section	
Transaction	Payee	Description	Account	€
Ref. No.			Number	
1	V.C Service Station	Purchase of fuel for LCs vehicle		20.00
2	Falzon Service Station	Purchase of fuel for LCs vehicle		20.00
3	Cash Buyers	Purchase of mobile glass cover for office use		15.00
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
(Transaction receipts attached) Total Paid in ( receipts attached)				55.00

Balance 55.00

Received HSBC Cheque No 10660 55.00

Signed

IFFIRMAT

Etienne Montfort

(Account holder)

31/07/2020

(Date)

Verified

(Account holder)

(Date)

Posted to  
Ledger by:

(Account holder)

(Date)